

Vanita Vishram, Surat
SHETH P.T. MAHILA COLLEGE OF ARTS AND HOME SCIENCE

**Minutes of AQAR- IQAC Meeting Held on June 21st, 2017 at 2.30 p.m. at
Vanita Vishram Main Office**

Meeting was chaired by Shri Ashvin Mehta, Vice-Chairman, SAC-Vanita Vishram, Surat.

Following Members from the Management & College were present: -

1. Shri Haresh Mehta, Hon. Secretary, SAC-Vanita Vishram
2. Dr. S. K. Mohanty, Hon. Secretary (Development and Planning), SAC-Vanita Vishram
3. Dr. Khushman Dholawala, In-charge Principal, SPTMC
4. Mr. Imran Surti, Academic Co-ordinator, Vanita Vishram
5. Mr. V.D. Joshi, NAAC-IQAC Co-ordinator, SPTMC

From all Seven Criteria of NAAC, the following representatives were present: -

Criteria No.	Criteria Title	Name of the Representative	Present / Absent
I	Curricular Aspects	Dr. Smita Bhatt	Present
II	Teaching, Learning and Evaluation	Dr. A.D. Vasava	Present
III	Research, Consultancy & Extension	Dr. V.N. Solanki	Present
IV	Infrastructure & Learning Resources	Dr. D. N. Chakraborty	Present
V	Student Support & Progression	Ms. Roshni Vakilna	Absent
VI	Governance Leadership & Management	Dr. Shashi Saini	Present
VII	Innovations & Best Practices	Mrs. Jyoti Godre	Present
	Administrative Office	Mr. D.D. Solanki	Present

Agenda:

1. AQAR reporting
2. NAAC Re-accreditation

Following points were discussed during the meeting: -

- AQAR of 2014-15, 2015-16 were submitted.
- Compilation & Documentation of information of Criteria 1-7 of year 2014-2015 & 2015-2016.

- Compilation & Documentation of information of Criteria 1-7 of year 2016-17. Committee members were asked to complete the Compilation & Documentation within 15 Days.
- It was suggested that NAAC Visit should be video-graphed and put on college website.
- Use of Council Library
- Permanent letter from the University regarding Affiliation
- Gradation System has changed from July, 2017.
- Need of Expenditure Document
- Green Audit – It was suggested that trees in the campus should be identified and catalogued. It has to be authenticated by an external professional agency.
- Need of conducting Gender Audit and Energy Audit in the campus
- Next meeting is scheduled on 10th July at 1.00 p.m. in the Central Hall of the college.

The meeting was adjourned by giving thanks to Shri Ashvin Mehta, Shri Haresh Mehta and Dr. S.K. Mohanty of Vanita Vishram Management.