

Action Taken Report

- 1) Chalks and dusters are usually kept and are made available from the administrative office of the college. However, keeping in mind the request of the students, now onward, all the classes will have chalks and dusters. As far as having a chair for the faculty is concerned, no teacher has till now complained about the non-availability of a chair in classroom. Therefore, the same does not hold true in the form of complaint.
- 2) Librarian Dr. Jaya Barevadia has been instructed about the complaint / similar kind of complaints at regular intervals. If need be, an advisory memo or a show-cause notice will be served to her in due course of time if she doesn't comply with the instructions.

A) Dr. Khushman Dholawala
[I/C Principal]



B) Dr. Imran Surti
[Academic Co-ordinator]



C) Mr. Virendra Joshi
IQAC Co-ordinator



Sheth P.T. Mahila College of
Arts & Home Science
Vanita Vishram, Athwalines,
Surat-395001.

Action Taken Report

The complaint does not hold true as the cultural committee of the college had planned an elaborate celebration of various days in the academic year 2018-19. The list of the days celebrated is attached herewith.

Some of the days were also covered by the local press. Probably, the complaint came before the list of days celebration was declared.

A) Dr. Khushman Dholawala
[I/C Principal]



B) Dr. Imran Surti
[Academic Co-ordinator]



C) Mr. Virendra Joshi
[IQAC Co-ordinator]



Sheth P.T. Mahila College of
Arts & Home Science
Vanita Vishram, Ajhwalines,
Surat-395001.

Date:- 11/04/19

ACTION TAKEN REPORT

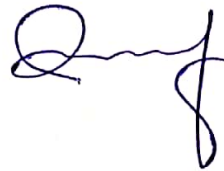
The agency that runs the college canteen has regularly been instructed about the cleanliness and hygiene in the canteen area by the Honorary Secretary of Vanita Vishram.

However keeping in mind the given complaint canteen will be put under observation for a month's time as soon as the new academic year begins. If need be an advisory memo will be served after the observatory period. The same message has been communicated to the Honorary Secretary of Vanita Vishram for further procedure.

A) Dr. Khushman Dholawala
[I/C Principal]



B) Dr. Imran Surti
[Academic Coordinator]



C) Mr. Virendra Joshi
[IQAC Coordinator]



Sheth P.T. Mahila College of
Arts & Home Science
Vanita Vishram, Athwalines,
Surat-395001.

ACTION TAKEN REPORT

The college has approached the Estate Department of Vanita Vishram and the house keeping In-charge time and again regarding the cleanliness and hygiene conditions of washroom. In fact the college how was renovated washrooms with better facilities. Moreover three staff members are also given duties of reporting about the hygiene and cleanliness of washrooms floor-wise.

The In-house college sweeper has been instructed about the same as well as the housekeeping in-charge whose staff comes for cleaning and moping washrooms. In noon shift has also been informed. Moreover the Estate Department has been informed to look in to the matter and non-availability of water at times. The matter will get resolved in the new academic year.

A) Dr. Khushman Dholawala
[I/C Principal]



B) Dr. Imran Surti
[Academic Coordinator]



C) Mr. Virendra Joshi
[IQAC Coordinator]



A.Y. 2018-2019

SPTMC/ATR/2018-19/05

Date: 11/04/19

Sheth P.T. Mahila College of
Arts & Home Science
Vanita Vishram, Athwalines,
Surat-395001.

Action Taken Report

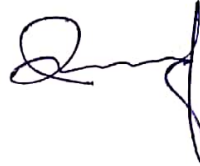
As per the information received from Mr. Aditya Farsole, the Departmental Co-ordinator of Psychology, new role numbers were allotted for the concerned students and the entire batch of psychology (Fy.B.A) after the beginning of second semester.

Hence, the matter stands resolved.

A) Dr. Khushman Dholawala
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C) Mr. Virendra Joshi
[IQAC Co-ordinator]



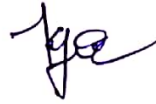
Action Taken Report

As per the information received from the (Lt.) Dr. Saroj Prajapati, it is not possible to change the schedule of NCC Parade.

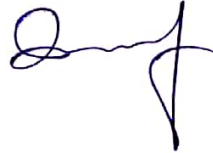
In that case, due care will be taken to find out some viable option in the organization of time-table as far as new academic year is concerned, so that the students don't have to face any troublesome situation.

Mr. Aditya Farsole, the Departmental Coordinator of Psychology has also been instructed/ informed to look in to the matter and communicate with the complaint.

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C) Mr. Virendra Joshi
[IQAC Coordinator]

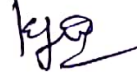


Action Taken Report

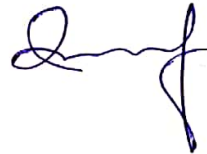
The issue of tablet has been discussed with Mr. Narendar Patel, Deputy Registrar, Academic council, VNSGU at regular intervals.

The university authority has informed the college that due to general Elections and the resulting MCC it has got delayed, however, as soon as the university receives the tablets from the Government of Gujarat, they will be handed over to the college immediately, and there by distributed to the students concerned on priority basis.

A) Dr. Khushman Dholawala
[I/C Principal]



B) Dr. Imran Surti
[Academic Coordinator]



C) Mr. Virendra Joshi
[IQAC Coordinator]



A.Y. 2018-2019

SPTMC/ATR/2018-19/08
Date :- 17/04/19

Sheth P.T. Mahila College of
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Vanita Vishram, Athwalines,
Surat-395001.

Action Taken Report

The academic year 2018-19 is over. However, the college authorities have not received any complaint regarding the non-availability of marks since the first internal test. The entire second semester has gone smooth as far as examinations/ internal test and their marks are concerned.

A) Dr. Khushman Dholawala
[I/C Principal]



B) Dr. Imran Surti
[Academic Coordinator]



C) Mr. Virendra Joshi
[IQAC Coordinator]



Y. 2018-2019

SPTMC / ATR / 2018-19/09
Date :- 11/04/19

Sheth P.T. Mahila College of
Arts & Home Science
Vanita Vishram, Athwalines,
Surat-395001.

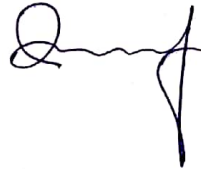
Action Taken Report

Dr. Khushman Dholawala I/C Principal has conveyed the message of complaint to the concerned teachers (Dr. Suhas Vaidya, Dr. Meena Raja). They have been instructed to take due care as far as the complaints are concerned. The same should not get repeated in the new academic year 2019-2020. If need be, an advisory memo or show cause notice will be issued to them in due cause of time if the complaint/problem gets repeated.

A) Dr. Khushman Dholawala
[I/C Principal]



B) Dr. Imran Surti
[Academic Coordinator]



C) Mr. Virendra Joshi
[IQAC Coordinator]



Y. 2018-2019

SP TMC/ATA/2018-19/10
Date:- 11/04/19

Sheth P.T. Mahila College of
Arts & Home Science
Vanita Vishram, Athwalines,
Surat-395001.

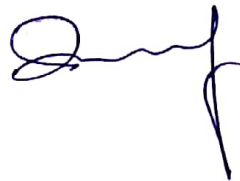
Action Taken Report

All the faculty members were instructed about taking lectures as per the time-table in the closing/term-end staff meeting. If there is a need of extra lectures or if the lectures are arranged at a short notice, the message should reach the students well in time so that they can attend lectures. The teaches are also instructed to make extensive yet judicious use of their respective what's app groups.

A) Dr. Khushman Dholawala
[I/C Principal]



B) Dr. Imran Surti
[Academic Coordinator]



C) Mr. Virendra Joshi
[IQAC Coordinator]



LY. 2018-2019

SPTMC/ATP/2018-19/11
Date: 12/04/19
Sheth P.T. Mahila College of
Arts & Home Science
Vanita Vishram, Athwalines,
Surat-395001.

Action Taken Report

The Estate Department of Vanita Vishram is informed about the same and the same will be done in due course of time.

A) Dr. Khushman Dholawala
[I/C Principal]



B) Dr. Imran Surti
[Academic Coordinator]



C) Mr. Virendra Joshi
[IQAC Coordinator]



A.Y. 2018-2019

SPTMC/2018-19/ATR/12

Date:- 12/04/19

Sheth P.T. Mahila College of
Arts & Home Science
Vanita Vishram, Athwalines,
Surat-395001.

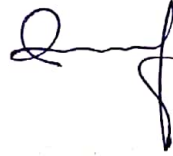
Action Taken Report

Ms. Roshni Vakilna was informed about the same and was instructed to ensure that the same should not get repeated. If need be, an advisory memo or showcase notice will be issued to her in future.

D) Dr. Khushman Dholawala
[I/C Principal]



E) Dr. Imran Surti
[Academic Coordinator]



F) Mr. Virendra Joshi
[IQAC Coordinator]



1.Y. 2018-2019

SPTMC/ ATP-2/2018-19/13
Date: 12/04/19

**Sheth P.T. Mahila College of
Arts & Home Science
Vanita Vishram, Athwalines,
Surat-395001.**

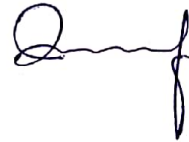
Action Taken Report

As the elections are going to be held and the M.C.C will be implemented, it is most likely that the tablets will come at VNSGU after results of general elections 2019. The Deputy Register, Academic Council, VNSGU asked us to contact after 23rd May, 2019. As soon as the college receives the tablets they will be distributed to the students. The college is following up the matter with the university regularly.

G)Dr. Khushman Dholawala
[I/C Principal]



H)Dr. Imran Surti
[Academic Coordinator]



I) Mr. Virendra Joshi
[IQAC Coordinator]



A.Y. 2018-2019

SPTMC / ATP / 2018-19 / 14
Date : 12/04/19

**Sheth P.T. Mahila College of
Arts & Home Science
Vanita Vishram, Athwalines,
Surat-395001.**

Action Taken Report

Dr. Khushman Dholawala I/C Principal has brought it to the notice of Mrs. Archita Khaitan and she has been instructed to deal with students with great humility. If need be an advisory memo will be issued to her in future.

A) Dr. Khushman Dholawala
[I/C Principal]



B) Dr. Imran Surti
[Academic Coordinator]



C) Mr. Virendra Joshi
[IQAC Coordinator]



A.Y. 2018-2019

SPTMC/ATR/2018-19/15
Date: 12/04/19

Sheth P.T. Mahila College of
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Vanita Vishram, Athwalines,
Surat-395001.

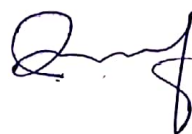
Action Taken Report

The lab assistant of FSN has been informed about the said problem. At the same time FSN faculties are also inserted to take care of the amenities equipments and tools. It will be kept under observation in the new academic year 2019-20.

A) Dr. Khushman Dholawala
[I/C Principal]



B) Dr. Imran Surti
[Academic Coordinator]



C) Mr. Virendra Joshi
[IQAC Coordinator]



A.Y. 2018-2019

SPTMC/ATP/2018-19/16
Date:- 12/04/19

Sheth P.T. Mahila College of
Arts & Home Science
Vanita Vishram, Athwalines,
Surat-395001.

Action Taken Report

It is difficult to organize annual function without a common theme.
However, the same suggestion will be kept in mind in the new academic
year.

A) Dr. Khushman Dholawala
[I/C Principal]



B) Dr. Imran Surti
[Academic Coordinator]



C) Mr. Virendra Joshi
[IQAC Coordinator]

